

Kentucky Board of Social Work  
Monthly Board Meeting  
August 11<sup>th</sup>, 2025

**Board Members Present:**

Hank Cecil, LCSW  
Cowann Owens, LCSW  
Genesia Kilgore-Bowling, CSW  
Laura Guffey, LSW  
Sydney Whitaker, LCSW

**Staff Present:**

Marc Kelly, Executive Director  
Vanessa Jones, Executive Assistant  
Mark Brengelman, Board Attorney

**Call to Order**

Hank Cecil called the meeting to order at 11:30 a.m. ET.

**Board Minutes:**

July 14, 2025, minutes – a motion was made by Laura Guffey and seconded by Genesia Kilgore-Bowling to approve the July minutes for the July 14<sup>th</sup> meeting. Motion carried by unanimous voice vote.

**Operations Report – July 2025:**

Marc Kelly, Executive Director, reported the following for the operations report:

Applications-69  
LSW licenses-3  
CSW Licenses-25  
LCSW Licenses-25  
Renewals-184  
Temporary permits-10 clinical and 3 non-clinical  
Supervision contracts- 88 approved 0 deferred  
CEU providers and sponsors – 7 approved  
Total number of active licenses – 7,989

Marc let all know that the supervision contract for CSWs is now an online form accessed on the forms page of the board's website. The form begins with the CSW, then the supervisor of record. After their signatures, the agency person must to sign. After Marc reviews for approval. Once reviewed, all parties will get an email stating the contract was approved or deferred for further information. Genesia Kilgore-Bowling made a motion to accept the Operations report. Laura Guffey seconded. Motion carried by unanimous voice vote.

**Financial Report – July 2025:**

Hank Cecil reported board expenditures and revenues for the month of July 2025 – July income: \$43,720.00; July expenses: \$36,662.92; July fund balance: \$681,221.53.

**Board Members Travel and Per Diem:**

Board members per diem and travel for the today's (8/11/25) meeting – Genesia Kilgore-Bowling made a motion to approve the Board's per diem and travel for the August 11<sup>th</sup> meeting. Sydney Whitaker seconded. Motion carried by unanimous voice vote.

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**Committees**

**Application Committee**

**Laura Guffey, LSW**

Applicant 1 – The committee recommends that this applicant’s application be approved to take the master exam. Motion to approve for exam carried by unanimous voice vote.

Applicant 2 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer carried by unanimous voice vote.

Applicant 3 – The committee recommends that this applicant’s reinstatement application be approved and can be reinstated. Motion to approve carried by unanimous voice vote.

Applicant 4 – The committee recommends that this applicant’s application be approved to take the master exam. Motion to approve for exam carried by unanimous voice vote.

Applicant 5 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer carried by unanimous voice vote.

Applicant 6 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer carried by unanimous voice vote.

Applicant 7 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer carried by unanimous voice vote.

Applicant 8 – The committee recommends that this applicant’s application be denied due to degree not having enough social work within it. Motion to deny carried by unanimous voice vote.

Applicant 9 – The committee recommends that this applicant’s application be deferred until the next meeting due to needing more information. Motion to defer carried by unanimous voice vote.

**Complaint Committee**

**Whitney Cassity-Caywood, LCSW**

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-45** as there was insufficient evidence to support the initiating complaint. Seconded by Genesia Kilgore-Bowling due to motion coming from a committee of one. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-46** as there was insufficient evidence to support the initiating complaint. Seconded by Genesia Kilgore-Bowling due to motion coming from a committee of one. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint Nos. 25-52; 25-56 and 25-57** as there was insufficient evidence to show any violations of the law. Seconded by Genesia Kilgore-Bowling due to motion coming from a committee of one. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-53** as there was insufficient evidence to support the initiating complaint. Seconded by Genesia Kilgore-Bowling due to motion coming from a committee of one. Motion carried by unanimous voice vote.

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A recommendation and motion were made by the committee to dismiss **Complaint No. 25-54** as there was insufficient evidence to support the initiating complaint. Seconded by Genesia Kilgore-Bowling due to motion coming from a committee of one. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to enter an Agreed Order on **Complaint 25-58** with settlement authority given to Board attorney and notice of administrative hearing. Seconded by Genesia Kilgore-Bowling due to motion coming from a committee of one. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to refer **Complaint Nos. 25-59 and 25-60** to the Board investigator for investigation. Seconded by Genesia Kilgore-Bowling due to motion coming from a committee of one. Motion carried by unanimous voice vote

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-62** as there was insufficient evidence to support the initiating complaint. Seconded by Genesia Kilgore-Bowling due to motion coming from a committee of one. Motion carried by unanimous voice vote

A recommendation and motion were made by the committee to refer **Complaint No. 25-65** to the Board investigator for investigation. Seconded by Genesia Kilgore-Bowling due to motion coming from a committee of one. Motion carried by unanimous voice vote

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-66** as there was insufficient evidence to support the initiating complaint. Seconded by Genesia Kilgore-Bowling due to motion coming from a committee of one. Motion carried by unanimous voice vote

A recommendation and motion were made by the committee to refer **Complaint No. 25-67** to the Board investigator for investigation. Seconded by Genesia Kilgore-Bowling due to motion coming from a committee of one. Motion carried by unanimous voice vote

### **Old Business**

#### **ASWB updates-** Hank Cecil reported.

Hank shared that the leadership meeting was held this past weekend. He and Whitney Cassity-Caywood attended as committee members. He encouraged Sydney and Cowann to attend the new board member training in September. Baoth are registered and will attend the meeting in September.

#### **Compact Licensing updates-** Hank Cecil reported.

Hank shared that we now have 29 states involved. He shared that a special meeting is scheduled for September 4<sup>th</sup> to approve the rule for the qualifying exams, adopting a vendor for the data system, and a guide to help prepare for the compact. Future items like the location of the office, hiring of staff, and setting a budget are yet to be done. There is no timeline set as to when compact licenses will be issued.

Hank stated he will keep all updated monthly.

#### **IT Updates** - Hank Cecil reported.

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Hank reiterated that supervision contract for CSWs is now active on the website. He shared that the other documents may have online versions. Data migration has begun for the new licensing system and November is the projected date. The license verification section is being resolved. Marc Kelly asked all to be patient with us during this time because we are working in 2 different systems so it can take a little longer to get things processed.

**Regulations update** – Hank Cecil reported.

Hank shared that KAR 201 23:075 is being submitted as amended after comments and should be reviewed at the September ARRS meeting. He shared 201 KAR 23:080 and KAR 201 23:020 are still in draft form to be reviewed again before submission. Comments are still reviewed.

**2026 Legislation**– Hank Cecil reported.

Hank shared the updated draft with changes with all to review. Discussion was held. Hank went through each section to clean up the language, integrate the social work compact, and telehealth. There is a provisional license for students which is the same as in the 2025 bill. Discussion was held on each topic and Hank will continue to work with the Board attorney and the legislative process and will keep all updated.

Hank stated we can use this as our proposed draft but need a motion to accept it. Genesia Kilgore-Bowling made a motion to accept this draft as presented today as the proposed legislation with delegation to the chair and the assistance of the Executive Director and board attorney for any changes during negotiation of the final bill. Laura Guffey seconded. Motion carried by unanimous voice vote.

**New Business**

**Election of Board Officers**– Hank reported.

Hank stated it is time to elect our 2026 board officers. He stated he is the current Chair; Whitney Cassity-Caywood is the current Vice Chair; and Laura Guffey is the current Secretary. He shared that he spoke to Whitney and Laura, and the current officers are willing to continue in their respective offices for the next year. Discussion was held and a motion was made by Genesia Kilgore-Bowling to accept the current slate of Board officers. Cowann Owens seconded. Motion carried by unanimous voice vote.

**Announcements**

Brenda Rosen shared NASW updates. She shared that the Human Animal Coalition went well. She stated they have a mental health insurance reform task force is booming and they are adding more states daily. She said they are having meetings in Bowling Green and Lexington, and they are all being offered on Zoom. She stated the grief and loss program is going well and they plan to offer a 4-part program in the future for self-care; grief; loss and change.

She also shared that NASW is offering memberships free to students.

**Adjournment** – Genesia Kilgore-Bowling made a motion to adjourn the meeting at 1:35 pm. Seconded by Laura Guffey. Motion carried by unanimous voice vote. Meeting adjourned.

**Next meeting**: Monday, September 8<sup>th</sup>, 2025, at 10:30 am CT/11:30 am ET at the Board office, 125 Holmes Street, Suite 310, Frankfort, KY 40601.

Respectfully submitted,

